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**Tuesday, July 16, 2019**

**Minutes of the meeting of the Sewage Commission held on July 16, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 1:00 pm.**

## **MINUTES**

### **Present:**

**Chair:** D. Frisch City of Courtenay

**Vice-Chair:** D. Hillian City of Courtenay

**Members:** M. Swift Town of Comox

D. Guerard CFB Comox

K. Grant Town of Comox

R. Arnott Town of Comox

**Alt. Members:** W. Morin City of Courtenay

**Staff:** J. Warren Acting Chief Administrative Officer

M. Rutten General Manager of Engineering Services

L. Dennis Legislative Services Assistant

### **RECOGNITION OF TRADITIONAL TERRITORIES**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### **MANAGEMENT REPORT:**

K. Grant/R. Arnott: THAT the Sewage Commission management report dated July 2019 be received.

Carried

### **REPORTS:**

#### **COMOX VALLEY SEWAGE MANAGEMENT ADVISORY COMMITTEE MINUTES**

K. Grant/R. Arnott: THAT the minutes of the Comox Valley Sewage Management Advisory Committee meeting held July 4, 2019 be received.

Carried

#### **DEVELOPING A HOLDING TANK WASTE DISPOSAL USER RATE**

K. Grant/R. Arnott: THAT the report dated July 10, 2019 regarding a holding tank waste disposal policy and user rate for the Comox Valley be received.

Carried

M. Rutten, General Manager of Engineering Services, provided an overview of the staff report regarding a holding tank waste disposal policy and user rate for the Comox Valley.

D. Hillian/K. Grant: THAT Bylaw No. 71, being the “Comox Valley Sewerage Service Regulation, Fees and Charges Bylaw No. 71, 2010”, be updated to include policy and rates for the disposal of wastewater from holding tanks.

AND FURTHER THAT staff develop the policy based on industry best practice and the principles set out in the staff report dated July 10, 2019.

Carried

**TERMINATION:**

K. Grant/D. Hillian: THAT the meeting terminate.

Carried

Time: 1:11 pm.

Confirmed by:

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David Frisch  
Chair

Certified Correct:

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James Warren  
Acting Chief Administrative Officer

Recorded By:

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Lisa Dennis  
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.